



Cambridge University Rugby Union Football Club
Events and Operations Assistant (paid internship)

An exciting opportunity for anyone wishing to move into Sports or Events Management. You will join a small team at CURUFC operating and organising the wide range of activities undertaken by the club and users of the Grange Road Stadium, which is having an Artificial Grass Pitch (AGP) laid this summer. You will get a broad range of experiences from selling and marketing Varsity Match tickets to students to hands on help on match days. The experience you gain will be excellent for your CV going forward.

CURUFC is a professionally run amateur club turning over in excess of c£600,000. We run six teams, 3 Women 3 Men, undertaking fixtures throughout term times and beyond. These range from the Steele Bodger's match (a sellout 3500 audience with hospitality for 1500 people at the ground) to away matches in the BUCS leagues. The first team Varsity Matches against OURFC are held at the Saracens' ground (Stone X stadium). The Grange Road Stadium has two stands with a capacity of over 1400. The new AGP will mean the pitch will be let for activities most of the week with the ground being used by multiple sports and clubs.

The role will run for seven months from September 2025 – April 2026. You will report to the Operations Manager and will require some flexibility in working hours (evenings and weekends).

Salary: £13,000 for the contracted period.

Responsibilities include, but are not limited to:

- Assisting with day to day running of the club and Grange Road facilities
- Supporting commercial and communications group as required, including creating and posting content and helping to drive attendance at home fixtures.
- Taking on key roles in delivery of major events e.g. Steel Bodger, Tommy Dann and Varsity Matches.
- Overseeing training equipment and playing kit for all teams.

The role can be tailored to the skills and interests of the chosen candidate.

A suitable candidate will:

- be educated to university level
- have good knowledge of sporting activities and experience of event organisation
- have a proactive approach to tasks, be reliable, and have good and proficient IT skills.

If you are interested in the role, please contact Fabia Howell (admin@curufc.com, 07503 128159)

